

Minutes of the Town of Round Lake Regular Board Meeting December 12, 2024

Present: Chairman Rolfe Hanson and Supervisors, Marvin Verbeck, Dan Palmer, Kay Wilson, and Jim Strandlund. Also present in person: Fire Chief Schmidt, Treasurer Vickie Palya, Clerk Kathy McCoy, and 2 in person audience members.

- 1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.
- 2.) Certification of Meeting Posting.
Clerk McCoy certified that meeting agenda had been posted as required on December 8, 2024.
- 3.) Approval of Minutes: Regular Board Meeting November 14, 2024 ,Special Board Meeting November 27, 2024 and 2025 Budget Hearing and Special meeting of electors November 14, 2024. Motion by Strandlund/ Verbeck to approve minutes as printed: Motion carried.
- 4) Audience Recognition – Comments Only. None
- 5.) Monthly Recycling Card Drawing. Sue Phillips name was drawn. She is awarded a free recycling punch card for use at the town recycling center.
- 6.) Road Report – Doug Laier. Current road maintenance and construction update. Laier gave a verbal report by WebEx. New Road signs to replace ones that where (stolen / reported to sheriff department)- along with snowmobile signs are up. MLC boat landing dock has been removed, winter maintenance is being done.
- 7.) Land Use Plan Commission Report: Chabek
Committee continues to work on Room Tax issues and update of Town Driveway Ordinance. The Commission is working on public educational seminar – Eurasian Water Milfoil awareness to be held at Town Hall. If the Town wants to do a new Town Survey in 2025 need to start work in January 2025. Estimated cost 1-3K. Request item be placed on January Board meeting agenda.
- 8.) Discussion/ possible action Porta-potties placement at Busse Road Boat Landing and possibly at other Town Landing.
Motion by Verbeck/ Palmer to place a single porta pottie at Busse Road boat landing along the west Town property line from May1 – October 1, 2025: Motion carried. Martin Hanson agreed to arrange contacting vender and coordinate placement.
- 9.) Discussion and possible adoption of policy to restrict town road vehicle use to auto, truck, bike, ATV/UTV, emergency vehicle, and tractors as allowed by law. All other vehicle use on town roads except to cross roadways to mail boxes would be prohibited. No action taken.
- 10.) Discussion – possible dates for our board and other stakeholders to meet in early 2025 and discuss the idea of an ambulance garage to be located in the Town of Round Lake.
Hanson will coordinate with other Towns (Hayward, Hunter, Spider), Sawyer County administrator, and Sawyer County ambulance director. Possible dates the 14th - third week of January or the 21st the fourth week of December.
- 11.) Discussion and approval of written statement related to rules of participation and expectations of decorum to be placed at the top of town Board agenda. Hanson to provide - Sawyer County and several others reviewed. Motion by Hanson/ Wilson to use Sawyer County template for future Town Board agendas replacing County with Town: Motion carried.

12.) Discussion/ possible approval Fire Department Automatic Mutual Aid Agreement – Round and Spider Lake. Motion by Strandlund/ Wilson to forward Agreement and current Town of Hunter contract to legal counsel for review: Motion carried.

13.) Tree Removal Parking Area Fire Station one (1). Board discussed actual size of area needed for landing and possible need for property survey prior to timber cutting.
Motion by Verbeck/Palmer to table to future meeting pending further research: Motion carried.

14.) Discussion /review time-line and estimated cost Fire Department Brush Truck. Department did not get the truck they were bidding on - state auction. Department as a whole will discuss further and keep town board advised – most liking looking at 2025 or later.

15.) Fire Department Report – Schmidt- 1.) Written Monthly report. 2.) Fire Inspections. Written report provided by Schmidt – During the month of November (13) EMS, (2) Fire, and (2) false alarm or false calls
All fire inspections are up to date.

16.) Discussion funding / Brush Truck/ Plow Truck – Loan amount.
No change to amount requested for Plow Truck \$62,000.00. Additional loan may be considered at later date related to actual brush truck plan / replacement date.

17.) Approval – Form of Record Resolution (Town of Round Lake 06-2024) Loan (Board of Commission of Public Lands of Wisconsin -ID #05606086 for purchase of plow truck.
Form of Record Preamble and Resolution 06-2024 was presented by Supervisor Wilson and read to the meeting. Supervisors Wilson/ Strandlund moved for adoption of the preamble and resolution: Hanson – Yes, Wilson – Yes, Verbeck – Yes, Strandlund – Yes, Palmer – Yes: Motion carried.

18.) Administration of Moose Lake STP- Local Grant local program design consultant selection process. Board members Strandlund and Verbeck volunteered to be on committee. Other possible members discussed LUPC Chair Chabek, Road Crew Laier. Clerk McCoy will coordinate the QBS (Qualified Based Selection) process, send out RFQ, and set dates.

19.) Clerk’s Report: McCoy 1.) To date budget reports. (Written report provided to board– all accounts are in balance with treasurer).

20.) Treasurer’s Report: 1.) Monthly Receipts, Vouchers, and Account Balances. 2.) Forgiveness of PP Tax owed Town. Written report provided to Board – all accounts in balance with Clerk. Tax bills have been mailed. Towns association legal – PP Tax Forgiveness not allowed.

21.) Approval of Checks/ Vouchers as listed. Motion by Wilson/ Verbeck to approve checks/ vouchers 36438 – 36512 as listed: motion carried.

22.) Convene into closed session as per Wis. Stat. section 19.85 (1) (c) Employee Compensation.
Motion by Strandlund/ Palmer to convene into closed session as per Wis. Stat. section 19.85 (1) (c) employee Compensation: Motion carried unanimously. (Minutes of closed session are kept in a separate locked file).

23.) Reconvene into open session: Employee Christmas Bonus. Motion by Strandlund/ Wilson to reconvene into open session: Motion carried
Motion by Verbeck/ Strandlund to approve Christmas Bonus of \$250.00 each to full time road crew members and \$125.00 each for road crew substitute driver and two Town recycling attendants in the form of Chamber Bucks: Motion carried.

24.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion Clerk McCoy: Reminder of Emergency Operation training February 25th, and Workshop April 1, 2025. Town's Association local (District) meeting April 5, 2025 at Lakewood resort - Cable WI in person and/ or on line.

25.) Future agenda items. None

Meeting adjourned at 8:51 p.m.

Kathy McCoy
Clerk – Round Lake