

Minutes of the Town of Round Lake Regular Board Meeting January 9, 2024

Present: Chairman Rolfe Hanson and Supervisors, Marvin Verbeck, Dan Palmer, Kay Wilson, and Jim Strandlund. Also present in person: Fire Chief Schmidt, Treasurer Vickie Palya, Clerk Kathy McCoy, and 8 in person audience members.

- 1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.
- 2.) Certification of Meeting Posting.
Clerk McCoy certified that meeting agenda had been posted as required on January 4, 2025.
- 3.) Approval of Minutes: Regular Board Meeting December 12, 2024.
Motion by Verbeck/ Strandlund to approve minutes with date correction item 10 change December to January: Motion carried.
- 4.) Public Comments: Joseph Dunckel – Driveway Permit. Ron Kvamme – EMS 1st Responder Director Compensation.
- 5.) Monthly Recycling Card Drawing. Sherri Edson's name was drawn. She is awarded a free recycling punch card for use at the town recycling center.
- 6.) Road Report – Doug Laier. Current road maintenance and construction update. Laier gave a verbal report by WebEx: Winter Road Maintenance continues along with removal of dead / leaning trees road right –a –way as time allows. (Bridge inspection report) recommended maintenance Chief River Road Bridge -additional rip rap needed. New truck to Monroe for box –estimated start date on box July 2025.
- 7.) Land Use Plan Commission Report: Chabek
Planning for Eurasian Milfoil Education/ Awareness Meeting continues. Sawyer County Special Use Blanket Permit for the Preserve @MBF LLC Phase 2. – No action taken – prior recommendation already made by Commission to Board. Commission continues on revised Town Driveway Ordinance and Room Tax agreement. Commission recommends new Town survey: Chabek reviewed the reasons for new survey, along with survey time line, process, and estimated cost.
- 8.) Land Use Plan Commission request update Town Survey approval- estimated cost 1-3K.
Written report (Town of Round Lake Survey Scoping Document) prepared by LUPC member Kimberly Kayler provided to board.
Motion by Strandlund/ Wilson to table request to February Meeting: Motion carried.
- 9.) Township Approval (Special Use) Application – Blanket one time approve to Sawyer County):
Jeremy Hill the Preserve at MBF, LLC
Motion by Verbeck/ Strandlund to approve Sawyer County Township Approval (Special Use) Application blanket Application for the Preserve- Phase 2 for all 30 lots: Motion carried.
- 10.) Approval of Operators Licenses: Stephanie Girard for the Period January 12, 2025 – June 30, 2025.
Motion by Palmer / Strandlund to approve Operators License for Stephanie Girard for the period list:
Motion carried.
- 11) Approval of Joint Powers Agreement Sawyer County 911 Emergency System January 1, 2025 – December 31, 2025.
Motion by Strandlund/ Verbeck to approve Joint Powers Agreement: Motion carried

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12.) Moose Lake STP Grant – Review/ confirmation of members / dates/ process. Clerk McCoy completed RFQ Moose lake Project. Short list rank date advertised for February 13th, 2025 @ 4:00 p.m. Process information provided to board members at last month’s board meeting. Motion by Verbeck/ Strandlund that ranking committee consist of Town board supervisors, Town Chair, Road Crew Lead Doug Laier, and Clerk McCoy: Motion carried.

13.) Fire Department Automatic Mutual Aid Agreement – Round and Spider Lake.: Discussion possible action. Attorney review of document discussed. Fire Chief Schmidt provided clarification to items in question. Schmidt will provide written responses to these items for Chairman Hanson to submit to counsel for additional review. Clerk McCoy will forward documents and discuss with Insurance carrier. Also discussed was need for uniform run rates and rate schedule for equipment use. Motion by Hanson/ Wilson to table to February Board meeting: Motion carried

14.) Town of Hunter Fire Contract: Discussion / possible action. EMS Service director Vance Haesemeyer addressed the need to add EMS into contract and the need for EMS service area (Hunter Contract) and state approved service area to match. Board discussed actual cost of service and methods that could be used to determine Hunters actual cost liability. Supervisor Verbeck agreed to work on cost analysis. Motion by Verbeck/ Palmer to table to February Board Meeting pending the need for additional information: Motion carried.

15.) Fire Department Report – Schmidt- 1.) Written Monthly report. 2.) Fire Inspections. (Written Report provided to Board) twelve (12) EMS assist and three (3) Department Runs during the month of Dec. 2024.

16.) Clerk’s Report: McCoy 1.) To date budget reports. 2.) Review of 2024 Year End Budget (Written report provided to Board) all account in balance with treasurer – final 2024 budget reports provided to board.

17.) Approval of Budget Resolution No 05-2024: Move \$58,000 form Expenses account DKI (Hwy & St Construction) 53315 to Expense account DFI (Fire Department) 52200. Motion by Strandlund/ Palmer to approve Budget Resolution No. 05-2024: Motion carried.

18.) Treasurer’s Report: 1.) Monthly Receipts, Vouchers, and Account Balances. (Written report provided to Board)– all accounts in balance with Clerk

19.) Approval of Checks/ Vouchers as listed. Motion by Strandlund/Palmer to approve checks/ vouchers 36513-36544 as listed: Motion carried

20.) Convene into closed session as per Wis. Stat. section 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Motion by Wilson/ Strandlund to Convene into closed session as per Wis. Stat. section 19.85 (1) (g): Motion carried unanimously.

21.) Reconvene into open session: Compliance with Town Non-metallic Mining Licensing Ordinance. Select Materials LLC. Motion by Wilson/ Strandlund to reconvene into open session: Motion carried. No action taken

22.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only. Wilson – County Land & Water Conservation committee approved Callahan/ Mud Lake District to be


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forwarded to full County Board for action. McCoy – reminder upcoming WTA district Meetings.

23.) Future agenda items. EMS Director Compensation/ Review of Driveway Permit Process/ Non-metallic Mining Licensing Ordinance Select Materials LLC.

Meeting adjourned at 8:38 p.m.

Kathy McCoy


Clerk – Round Lake

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