

**DRAFT**

**Minutes of the Town of Round Lake Regular Board Meeting September 12, 2024**

Present: Chairman Rolfe Hanson and Supervisors, Marvin Verbeck, Dan Palmer, Kay Wilson, and Jim Strandlund. Also present in person: Fire Chief Schmidt, Treasurer Vickie Palya, Clerk Kathy McCoy, and 12 in person audience members.

- 1.) Chairman Hanson called the meeting to order at 6:30 p.m. with the pledge of allegiance.
- 2.) Certification of Meeting Posting.  
Clerk McCoy certified that meeting agenda had been posted as required on September 5, 2024.
- 3.) Approval of Minutes: Board of Review August 5, 2024, Town Board Regular Meeting August 8<sup>th</sup>, 2024 and Special Joint Meeting Town Board and Land Use Plan Commission Meeting August 26<sup>th</sup>, 2024. Motion by Wilson/ Strandlund to approve minutes listed as printed: Motion carried.
- 4) Audience Recognition – Comments Only – Mike Feldner – Need for ambulance in Round Lake area to serve Round Lake, Spider Lake, and Hunter. Distance / response time from current County ambulance Stations is too long in emergency situations. Urged board members to push this at County level and work with Spider Lake and Hunter to make this happen.
- 5.) Monthly Recycling Card Drawing: Rick Kolh's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.
- 6.) Land Use Plan Commission Report: Ginny Chabek. Recommended approval of CUP24-017 with all the conditions listed in Sawyer County Staff Report. Commission is studying room tax ordinance and agreement with HLVCB – working with HLVCB director and President to clarify agreement. It was recommended that a Town Board member attend HLVCB Board meetings as Town Representative. Commission members Kayler/ Hanson made a motion to recommend approval of Town of Round Lake Draft Subdivision Ordinance NO 2024-03 and move forward with Public Hearing –Motion carried. Water testing program completed for 2024 – 28 residence participated. Commission is discussing ; and would like recommendation from Board related to future projects.
- 7.) Town of Round Lake Draft Subdivision Ordinance – Date for Public Hearing.  
Motion by Wilson/ Verbeck to set Public Hearing date for Round Lake Subdivision Ordinance 2024-03 for October 15, 2024 @ 5:00 p.m. at the Town Hall/ along with change to October Regular Board Meeting date from the 10<sup>th</sup> to the 15<sup>th</sup> with start time to remain the same @6:30 p.m.: Motion carried.
- 8.) Funding of Outdoor Recreational Plan. Plan Commission Chair Chabek –Cost Estimate 2025-to have Northwest Regional Planning create Rec. plan estimated at \$7,500.00. Plan would allow for grant funding and overall planning for expansion of recreational opportunities in the Town. No action taken.
- 9.) Conditional Use Application #24-017: Treeland Cottages Inc. Property Description: The NW ¼ of the SW ¼ and the SW ¼ of the SW ¼; both in S36, T41N R07W; Tax ID #26393 & #26394; Parcel #024-741-36-3201 and 024-741-36-3301; 39.008 & 37.797 for a total of 76.805 acres; Both zoned Residential/ Recreational Two (RR-2)/ Permit is desired for – modifying the original CUP #12-007 and as amended CUP #16-0001 for Treeland Cottages, Inc. to increase the number of recreational vehicle sites from seventy-five (75) to one hundred (100). The additional sites may be either transient or permanent. All other restrictions currently in place would remain. Per Sawyer County Code of Ordinances, Appendix D, Section 17.2 (B) (1) & Section 6.5. With conditions.  
Harold Treland of Treeland Cottages Inc. gave a presentation/ overview of proposed expansion along with 11 year history of no complaints related to operation. Two new Septic and Drain Fields will be

**DRAFT**

large enough to handle the additional new units. Natural buffers will continue to be used everywhere possible.

Motion by Wilson/ Strandlund to approve CUP #24-017: with all possible conditions as listed in Sawyer County Staff Report.

1.) Setbacks:

- On Highway B, the existing 100' tree buffer is to be maintained.
- Any campsites are to be a minimum of 300' from Moss Creek
- Any campsites are to be a minimum of 300' from existing house to the west of this property on County Hwy B

2.) No more than 3 docks (or piers) allowed in Moss Creek and no motorized watercraft allowed to access to Moss Creek (the motorized access may not be compliant with State Public Trust Doctrine)

3.) No water park allowed (swim pool area only)

4.) No mobile homes allowed; only recreational vehicles or approved "park model units"

5.) All lighting must be down lighting

6.) No cabins allowed

7.) No permanent attachments to any recreational vehicles allowed

8.) Sites only to be in operation from April 15 until November 15th. A year-round caretaker is allowed to live on the premises.

9.) No more than 100 campsites allowed

10.) A permanent manager or designee available 24 hours per day.

11.) Quiet hours from 11PM to 8AM every day

12.) No fireworks allowed.

13.) Of the 100 campsites allowed -60 may be seasonal; 40 must remain transient

Motion Carried.

Findings of Fact: Encourage planned and orderly land use development. Encourage uses of land and other natural resources which are in accordance with their character and adaptability. Recognize the needs of agriculture, forestry, industry, and business in future growth.

10.) The Preserve – Blanket Request Special Use Permits for building homes on 5 acre lots new subdivision (Zoned Forestry One).

Mr. Hill explained request. Special Use Permits will all basically be the same – covenants will exist that will cover all properties in development – eliminate the need to have each individual permit heard by the Town.

Motion by Wilson/ Palmer to table to October meeting to allow for Plan Commission to review request; and to allow for Mr. Hill to provide a draft agreement to be presented / reviewed at both Plan Commission and Town Board meetings: Motion carried. (Note Town Board Monthly October meeting will be on the 15<sup>th</sup> vs. 10<sup>th</sup>)

11.) License Agreement #E – 1045 Helicopter Pad – Chippewa Flambeau Improvement Company – Town of Round Lake.

Motion by Strandlund/ Verbeck to have legal review of agreement prior to board action: Motion carried.

12.) Dock Maintenance Agreement – Town of Round Lake and Moose Lake Club Inc.

MLC Inc. representative Dave Sanders / and Club President both explained they did not build second dock that is currently in disrepair. Only maintain and insure their docks. Their Docks will be tore down and rebuild spring of 2025. Think and agreement is not warranted as long as they maintain and insure docks.

Carry McDonald president of Moose Lake Improvement Association – members voted they would repair and maintain other public dock but town would need to insure.

No action taken.

**DRAFT**

13.) Revised Public Records Request Fee Schedule/  
Motion by Wilson Verbeck to approve revised Public Records Fee Schedule as presented effective 9-12-2024.

14.) Road Report – Doug Laier. Current road maintenance and construction update. Written report provided to Board. Motion by Verbeck/ Strandlund to contract for line striping Pine Point Road – Center All – Fog Lines new pavement: Twin Lake Road Center All – Fog Lines new pavement: Motion carried.

15.) Fire Department Report – Schmidt- 1.) Written Monthly report. 2.) Fire Inspections. Fire Inspections. Written report provided by Schmidt – During the month of August (12) EMS or Fire calls. All fire inspections are up to date.

16.) Clerk's Report: McCoy 1.) To date budget reports. . 2.) Review and set Meeting dates for future work on 2025 Budget (Written report provided to board– all accounts are in balance with treasurer.) Next Budget Work Meeting set for Monday October 14<sup>th</sup> at 10:00 a.m.

17.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances. . Written report provided to Board – all accounts in balance with Clerk.

18.) Possible Change to October Regular Board Meeting. See item 7 date change from October. 10<sup>th</sup> to October 15<sup>th</sup>

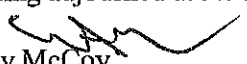
19) Approval of Checks/ Vouchers as listed. Motion by Strandlund/ Wilson to approve checks/ vouchers 36236- 36295: Motion carried.

20.) Preliminary work on 2025 Town Budget  
Clerk provided preliminary 2025 budget. Board reviewed line by line. Discussed: Tax levy increase and process to do this, borrowing for equipment (new plow truck 2024 (\$232,000), Wage increases (Possible 3% Fire Department, Recycling attendants, Road Crew) Hwy Construction/ Road projects (Gravel crushing \$110,000.00) (SouthShore and Callahan Lake Road \$180,000) (additional crack sealing). Funding outdoor recreational plan, and recycling building repairs. Next meeting to work on budget will be Oct. 14<sup>th</sup> @ 10:00 a.m.

21.) Correspondence, reports from conferences, seminars, meetings, other matters for discussion only  
None

22.) Future agenda Items – Resolution support of Norvado

Meeting adjourned at 9:56 p.m.

  
Kathy McCoy  
Clerk – Round Lake

**DRAFT**