

Town of Round Lake
Adjourned Board of Review, August 5th, 2024 @4:00 PM
Town of Round Lake Town Hall
Located at 10625 N County Road A, Hayward WI 54843.

Agenda:

- 1.) Reconvened Board of Review to order.
- 2.) Roll Call.
- 3.) Confirmation of appropriate Board of Review and Open Meetings notices.
- 4.) Select a Chairperson for Board of Review.
- 5.) Select a Vice-Chairperson for Board of Review.
- 6.) Verify that a member has met the mandatory training requirements.
- 7.) Approval of Initial adjourned Board of Review Minutes
- 8.) Verification of Town ordinance for the confidentiality of income and expenses information provided to the assessor under state law (sec. 70.47 (7) (af).
- 9.) Review policy regarding the procedure for waiver of Board of Review hearing requests (passed May 23rd, 2017).
- 10.) Filing and summary of Annual Assessment Report by Assessor's Office.
- 11.) Receipt of the Assessment Roll by clerk from the Assessor.
- 12.) Review the Assessment Roll and sworn statements from the clerk.
- 13.) Review the Assessment Roll and Perform Statutory Duties.

Examine the roll, correct description or calculations errors, add omitted property, and eliminate double assessed property.
- 14.) Discussion/ Action – Certify all corrections of error under state law (sec. 70.43, Wis Stats).
- 15.) Discussion/ Action - Verify with the assessor that open book changes are included in the assessment roll.
- 16.) During the first two hours, consideration of:
 - Waivers of required – 48 hour notice of intent to file an objection where there is good cause,

- Requests for wavier of the BOR hearing allowing the property owner an appeal directly to circuit court.
- Requests to testify by telephone or submit sworn written statements.
- Subpoena requests.
- Act on other legally allowed/ required Board of Review matters.

17.) Review Notices of Intend to File Objection.

18.) Proceed to hear objections, if any and if proper notice/ waivers given unless scheduled for another date.

19.) Consider/ act on scheduling additional Board of Review Date(s) if needed.

20.) Adjourn (to future date if necessary).

Kathy McCoy, Clerk – Town of Round Lake

Posted on July 29, 2024

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above –stated meeting to gather information ; no action will be taken by any governmental body at the above –stated meeting other than the governmental body specifically referred to above in this notice.

Also upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services if a person with a disability requires that the meeting be assessable or that materials at the meeting be in an accessible format, call the Round Lake Clerk’s office at least 48 hours in advance to request adequate accommodations. Tel: 715-462-9271. Email town@townofroundlake.org