

Minutes of special meeting of the Town of Round Lake Board February 15, 2017

Present: Chairman Dave Sanders, Supervisors: Kay Wilson, Rolfe Hanson, Marilyn Karns, William Turner and his employee, Mike Feldner, Marilyn Sanders

Absent: Supervisor Sandra Schara, Clerk Kathy McCoy

Chairman Sanders called the meeting to order at 6:30PM

1. Approval of Agenda:

Karns moved to approve the agenda as printed, second by Hansen. Motion carried

2. Certification of meeting posting:

Chairman Sanders said the meeting was posted by Clerk McCoy on February 12, 2017

3. Approval of Architect consultant contract:

William Turner introduced himself and gave a synopsis of his work with the town. He stated that when a structure exceeds 50,000 cu ft, the State of WI requires an architect or engineer for the project. He charges an hourly rate for all projects and said his fee for the previous addition to the fire hall and emergency personnel housing was approximately \$10,000. His work would include all documents for state approval, full set of blue prints, set of bidding documents, being present at preconstruction meeting and Town of Round Lake Board meeting to review the bids, visits to the building site during construction and would act as the contract administrator. He would bill the Town of Round Lake on a monthly basis.

Motion by Karns to accept the contract as written with the addition of contract administration, second by Hanson: motion carried

4. Adjourn:

Hanson made a motion to adjourn at 7 PM, second by Wilson, motion carried

Submitted by Kay Wilson