

## **Minutes of the Town of Round Lake Board Meeting July 14, 2016**

Present: Chairman Dave Sanders, Supervisors: Kay Wilson, and Sandra Schara. Also Present: Clerk Kathy McCoy, Fire Chief Mike Schmidt, Treasurer Vickie Palya and 6 audience members.

Absent: Supervisors: Marilyn Karns, and Rolfe Hanson

1.) Chairman Sanders called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Approval of Agenda.

Motion by Schara to approve agenda with addition of 2(B) (1) No Wake Advisory: Second by Wilson. Motion carried.

B.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on June 30, 2016.

C.) Approval of Minutes; Regular Meeting June 9, 2016.

Motion by Schara to approve minutes as printed: Second by Karns. Motion carried.

Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only. None

B.) Monthly Recycling Card Drawing.

Mary Schwister's name was drawn. She is awarded a free recycling punch card for use at the town recycling center.

B.) (1) No Wake Advisory.

Supervisor Wilson reported that recent heavy rains in area (which resulted in flooding) also have caused extremely high lake levels. Numerous calls have been received from concerned property owners about shoreline erosion. The advisory would be in effect for 30 days or until each lake level drops below its ordinary high water mark. The no-wake advisory is an effort to protect the shoreline of the lakes, reduce property erosion, and minimize environmental damage from the wake of motorized watercraft. No Wake Advisory means all watercraft operating within 300 feet of the shoreline should not exceed a speed whereby a wake or wave is produced behind the craft.

Motion by Sanders to approve No-Wake Advisory (Town of Round Lake): Second by Schara. Motion carried.

C.) Wisconsin Gas LLC d.b.a We Energies request for franchise agreement (Resolution 04-2016)

Gary Hover We Energies Sales Representative was present and explained that request for agreement is to allow natural gas line installation for service to Timber Trail Lodge property owners. Line can be run at no cost (342 feet of main per customer).

Motion by Schara to approve Resolution 04-2016 (Authorizing Wisconsin Gas LLC doing business as We Energies, its successors, and Assigns, to construct, maintain and operate a gas distribution system and to lay pipes in the streets, alleys, lanes, roads, highway, bridges, parks, and public places in the Town of Round Lake, Sawyer County, for such purpose): Second by Wilson. Motion carried.

D.) Approval of Road Easement – Lawry Road Property –Great Lake Logging LLC.

Road Easement had been granted to Craig Cooper at April 14, 2016 meeting contingent on new survey. Survey has been completed and Easement Deed prepared. Following approval and prior to signing of deed for recording it was noted that Mr. Cooper was not the actual property owner. Property is owned by Great Lake Logging LLC – Mr. Cooper could not sign deed. Mike Hageny Great Lake Logging LLC owner was present at meeting. As owner of property, easement is being granted to him, not Mr. Cooper.

Motion by Wilson to approve easement (Lawry Road Property) for Great Lake Logging LLC: Second by Schara. Motion carried.

Mr. Cooper will provide town with copy of deed recorded along with copy of revised deed showing removal of current easement (along section line) which is being replaced with new easement using existing road.

E.) Assessor Contract 2019: Nordquist Appraisal.

Marv and Steve Nordquist were present to answer board questions about maintenance contract vs. need for total revaluation. Last revaluation of town was in 2008. Town is in compliance with state requirements for assessment even though a revaluation has not been done in 10 years. Revaluation would take 2 years to complete. Cost would be \$68,600.00.

Motion by Wilson to contract with Nordquist appraisal for revaluation (2019) at a cost of \$68,600.00 with \$13,700 due Dec. 2018, \$34,300 due at adjournment of 2019 BOR, and \$20,600 due by Jan. 31<sup>st</sup> 2020: Second by Schara. Motion carried.

F.) Acceptance of Wedging Contract Monarch Paving Company.

Motion by Wilson to accept Monarch Paving Company proposal for wedging \$12,808.80: Second by Schara. Motion carried.

G.) Acceptance of Gravel Contract A1 Plumbing & Excavating.

Motion by Schara to accept A-1 Plumbing, Heating & Excavating Inc. proposal for gravel crushing (2,500 yards @ \$6.00 per yard) Total \$15,000.00: Second by Wilson. Motion carried.

H.) Road Mowing schedule – (Request Delay Mowing for Monarch Butterflies June 9, 2016 board meeting).

The board discussed the implication of delaying second mowing of main roads and first mowing of side roads by 3 weeks – allowing for Monarch Butterflies to hatch.

Motion by Wilson to delay second mowing till after Labor Day: Second by Schara. Motion carried.

I.) Acceptance of Driveway Permits: 1.) Trevor Reither - Callahan Lake Rd. 2.) Kevin Renfro – 10963 N Fin & Feather Rd.

Driveways were inspected and approved by Doug Laier (Road Lead).

Motion by Schara to accept driveway permits as listed: Second by Wilson. Motion carried.

J.) La Salle Kankakee Streator Beach Subdivision: Public Reserve Strip. (Town options)

Clerk provided board with information on abandonment procedures. Boards determined to take no action. Abandonment could be initiated by property owners, who would then pay for the cost of process.

K.) ADA Boat Dock: Update – Schara.

Schara and Wilson along with Jim Sokup (Land Use Plan Commission Member) will continue to work on project. They will be meeting with D.N.R. representative on Friday August 12<sup>th</sup> @ 8:00 a.m. to look at landings.

L.) Approval of Operator Licenses July 15, 2016 – June 30, 2017: David Greene, Rebecca Youngs, Kristy Heitmann, Martin J. Gerich Sr.

Motion by Schara to approve operator licenses as listed: Second by Wilson. Motion carried.

M.) Fire Department Report: Schmidt 1.) Written Monthly Report. 2.) Audit Report. 3.) Fire Inspections Update.

1.) Chief Schmidt provided oral report: there were 4 fire runs last month.

2.) Audit report provided to board (information only) Department is in substantial compliance with the State of Wisconsin SPS 314 Fire Prevention code and the 2% fire dues program. Concern cited over fire inspection numbers performed within one day, along with non-completion of 50 inspections in 2015. This item will be looked at again in 2016. Also Hose testing needs to be done annually along with better documentation of training. Chief Schmidt and Mr. Onarheim were commended for their professionalism and courtesy in complying with the audit.

3.) Inspector Frank Leuschen has completed first half of 2016 inspections. Chief Schmidt has been monitoring his reporting. Chief continues to look at outside service for inspections and will report on this to the board next month.

N.) Clerk's Report: McCoy. 1.) To date budget reports. 2.) Account balances.

McCoy provided board with written budget reports. All accounts are in balance with treasurer. Next election is Partisan Primary on August 9<sup>th</sup>.

O.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances.

Balance June 1, 2016 \$968,887.09. Receipts: Money Market Interest – High Yield \$30.39. General Receipts \$295.22. Recycling Site \$1,803.00. State of WI MFL \$6,396.53. Recycling Grant \$3,549.73. Total Receipts \$12,074.78. Disbursements: General Disbursements \$28,446.78. R.M. Logging Inc. \$10,100.00. Kraemer Co. North America LLC \$34,400.00. Total Disbursements \$72,946.78. Balance as of June 30, 2016 \$908,015.18. . Checking Account 19,253.40. Money Market High Yield \$625,761.78. Paving Reserve CD Bank Mutual \$150,000. Equipment Reserve CD Bank Mutual \$113,000.00. Total \$908,015.18. Reserves: Performance Bonds \$400.00. Dog Licenses – None. Total Reserves \$400.00.

P.) Approval of Checks/ Vouchers as listed.

Motion by Wilson to approve checks/ vouchers 30428 – 30475: Second by Schara. Motion carried.

Q.) Correspondence: Action if required.

Martin Hanson – Busse Road Boat Landing issues – will be on August meeting agenda.

US Dept. of Agriculture – Chequamegon- Nicolet National Forest funding transportation infrastructure needs. Land Use Plan Commission will be given information.

Boat Landing permits information (Moose Lake Club & Big Wolf Island) – will be on August meeting agenda.

Vacation request approved for Terry Coen August 8<sup>th</sup> – 12<sup>th</sup> and Doug Laier August 15<sup>th</sup> – 19<sup>th</sup>.

R.) **Closed Session** pursuant to section 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion by Schara to convene into closed session pursuant to section 19.85 (1) (g): Second by Wilson. Motion carried unanimously.

Minutes of closed session are kept in separate file in Clerks office.

Respectfully submitted,

Kathy McCoy, Clerk