

## **Minutes of the Town of Round Lake Board Meeting January 14, 2016**

Present: Chairman Dave Sanders, Supervisors: Marilyn Karns, Rolfe Hanson, and Sandra Schara. Also Present: Clerk Kathy McCoy, Fire Chief Mike Schmidt, Treasurer Vickie Palya and 2 audience members.

Absent: Supervisor Kay Wilson

1.) Chairman Sanders called the meeting to order at 6:30 p.m. with the pledge of allegiance.

A.) Approval of Agenda.

Motion by Karns to approve agenda with addition of Budget amendment 06-2015 (That the sum of \$71,000.00 revenue account 49270 (Transfer Internal Revenue Service Fund Bridge Reserve) account not be applied to 2015 budget. Expense account 53315-55 (Moose Lake Bridge & Wing) is reduced by \$71,000.00. And correction of item E name (Diana Owens to legal name Susan Owens): Second by Schara. Motion carried.

B.) Certification of Meeting Posting.

Clerk McCoy certified that meeting agenda had been posted as required on January 10, 2016.

C.) Approval of Minutes; Regular Meeting December 10, 2015.

Motion by Schara to approve minutes as printed: Second by Hanson. Motion carried.

Items for Action, Discussion, Information:

A.) Audience Recognition – Comments Only. None

B.) Monthly Recycling Card Drawing.

Frank Hrascinski's name was drawn. He is awarded a free recycling punch card for use at the town recycling center.

C.) Drawing Town Board Supervisor (Ballot Position) April 5, 2016 Election.

Ballot position # 1 Rolfe Hanson #2 Sandra Schara.

D.) Timber Sale Establishment Update: Peter Sievert

Written report: Majority of marking has been completed. Due to conflicting evidence and inability to locate definitive evidence for 16<sup>th</sup> corners surveyor Jessie Susan was contact and assisted me in locating 16<sup>th</sup> corner. I will now be able to run all cutting boundary lines and be confident there will be no timber harvest trespass issue. Plan is to establish cutting boundaries (1-2 days) mark any remaining timber adjacent to new cutting boundary (1 day) and cruise (1 day). Time so far is 55 Hours. Sievert requested that town reimburse him for surveyor assistance needed \$300.00.

Motion by Karns to approve reimbursement of \$300.00 to Mr. Sievert for surveyor cost: Second by Schara. Motion carried.

E.) Appointment of Susan Owens (Alternate Election Inspector) Feb. 1, 2016 – Dec. 31, 2017.

Motion by Hanson to approve appointment of Susan Owens as stated: Second by Schara. Motion carried.

F.) Approval of Budget Amendment 04-2015 (move sum of \$14,164.50 from account 53315 Hwy & Construction to account 57324 Hwy Eq. Outlay).

Motion by Karns to approve Budget Amendment 04-2015: Second by Hanson. Motion carried.

G.) Approval of Budget Amendment 05-2015 (move sum of \$1,813.00 from 59900 contingency fund to account 52200 fire protection).

Motion by Hanson to approve budget amendment 06-2015: Second by Schara. Motion carried.

Approval of Budget Amendment 06-2015 (That the sum of \$71,000.00 revenue account 49270 (Transfer Internal Revenue Service Fund Bridge Reserve) account not be applied to 2015 budget. Expense account 53315-55 (Moose Lake Bridge & Wing) is reduced by \$71,000.00.

Motion by Karns to approve budget amendment 06-2015: Second by Hanson. Motion carried.

H.) Agenda Posting: Locations / Website

Discussion on Wisconsin Act 79 implemented at the end of 2015 which allows towns and villages in part to utilize the internet to achieve the making of legal notices.

Motion by Hanson that future posting is by internet (Town website), and physically at Town Hall and Recycling Center: Second by Schara. Motion carried.

I.) Twin Lake Road traffic Signage: Hanson

The Board discussed types of signage that could be used to slow traffic down on Twin Lake Road; also problem with continued running of stop sign (intersection of Twin Lake and McClaine Road). Clerk will check with road crew as to possible signage. Hanson will contact Sheriff Kelsey for patrol help with enforcement of Stop sign and speeding.

J.) American Birkebeiner Ski Foundation: Request vehicle traffic restriction (volunteers, evacuation of participants, and unimpeded access of emergency vehicles) Pit Road February 20, 2016.

Motion by Hanson to approve request: Second by Karns. Motion carried.

K.) Fire Department Report: Schmidt 1.) Written Monthly Report.

There were two fire runs during the month of December. Truck ladders were tested and passed required load amounts. All equipment was checked and ran at various times during the month.

L.) Clerk's Report: McCoy. 1.) To date budget reports. 2.) Account balances.

McCoy provided board with written budget reports. All accounts are in balance with treasurer. Year-end reports have been completed. Year end 2015 shows a budget surplus of \$130,593.42. New state wide voter software went live January 18, 2016.

M.) Treasurer's Report: 1.) Monthly Receipts, Vouchers, and Account Balances. 2.) Approval of proposed new Bank/CD accounts: Palya.

December 1, 2015 \$959,378.21. Receipts: Money Market Interest –High Yield \$38.62. Money Market Interest Reserve \$8.27. General Receipts \$181.00. Recycling Site \$1,247.75. State of WI – Motor Tax Refund \$1,089.53. Property Tax Payments \$1,047,100.27. Total Receipts \$1,049,665.44. Disbursements: General Disbursements \$46,450.02. Monroe Truck Equipment \$69,552.00. Total Disbursements \$116,002.02. Balance as of December 31, 2015 \$1,893,041.63. Checking Account 64,006.46. Money Market High Yield \$1,829,035.17. Money Market Reserve Closed. Total \$1,893,041.63. Reserves: Performance Bonds \$400.00. Dog Licenses \$102.00. Total Reserves \$502.00.

Time Frame for use of Reserve fund balances (Paving \$150,000.00 & Equipment \$113,000.00) discussed. Board consensus was that Funds will not be used till 2017 or later. Motion by Karns that CD's be purchased at Bank Mutual for 19 month term APY interest 1.2% or better- with contingency that if Peoples Bank can match rate funds to remain with them: Second by Hanson. Motion carried.

O.) Approval of Checks/ Vouchers as listed.

Motion by Schara to approve Checks/ Vouchers 30061 -30139: Second by Karns. Motion carried.

P.) Correspondence: Action if required. None.

Q.) Adjourn.

Motion by Hanson to adjourn at 7:11 p.m.: Second by Schara. Motion carried.

Respectfully submitted,

Kathy McCoy, Clerk